



LINGARAJ APPA ENGINEERING COLLEGE, BIDAR

Website: www.lingaraj-appaec.in

Email: lingarajappaengg@gmail.com

CIRCULAR

Ref No: LAEC/lib/2025-26/08

Date: 13-012-2025

To,

All The Library Committee Members

Respected Sir/Madam

All Library Committee Members are hereby informed that a Library Committee Meeting has been scheduled as per the details given below.

Date: 14-12-2025

Time: 3:00PM (Tuesday)

Venue: Central Library

Meeting Agenda :

Student library usage improvement
Library development plan and review.

Copy to:

- Principal/Head of the Institution
- All Library Committee Members
- Office File
- Notice Board

Chairperson

PRINCIPAL

Lingaraj Appa Engineering College
Gomali, Bidar.



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Meeting No: 08
Date: 15-12-2025
Venue: Library

Meeting Agenda :
Student library usage improvement
Library development plan and review.

Discussion:

The committee discussed ways to **increase student library usage**. Members suggested organizing orientation programs for students about library facilities.

The committee discussed the **future development plan of the library**, including digital resources and improvement of reading facilities. The meeting concluded with a vote of thanks.

Resolution:

To take necessary steps to increase student usage of the library. to organize orientation programs for students to create awareness about library facilities and services.
To improve reading facilities to provide a better learning environment for users.

Members Present:

S.No.	Name of the Staff	Designation	Signature
1.	Dr. Vinita Patil	Chairperson	
2.	Mr. Pradeep Nayak	Convenor	
3.	Mr. Baswarajappa S	Member	
4.	Mr. Rajkumar Patil	Member	
5.	Mrs. Sadhana C	Member	
6.	Mr. Baswaraj B.	Member	
7.	Mrs. Preeti K.	Member	
8.	Mr. Amarnath K	Member	
9.	Mr. Srinivas D	Member	
10.	Mr. Prem (3LA24CS071)	Student Representative	
11.	Mr. Darshan (3LA24EC016)	Student Representative	
12.	Miss. Aishwarya (3LA25BA002)	Student Representative	

(Handwritten signatures of members)

(Handwritten signature of Principal)
Chairman Signature
PRINCIPAL
Lingaraj Appa Engineering College,
Gornalli - Bidar.



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CIRCULAR

Ref No: LAEC/lib/2025-26/07

Date: 11-07-2025

To,

All The Library Committee Members

Respected Sir/Madam

All Library Committee Members are hereby informed that a Library Committee Meeting has been scheduled as per the details given below.

Date: 14-07-2025

Time: 3:00PM (Monday)

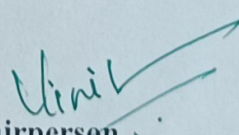
Venue: Central Library

Meeting Agenda :

1. Agenda Item: Budget Allocation and Utilization
2. Review of Budget and Financial Planning for Library Development

Copy to:

- Principal/Head of the Institution
- All Library Committee Members
- Office File
- Notice Board


Chairperson

PRINCIPAL

Lingaraj Appa Engineering College
Gomalli - Bidar.



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Website: www.lingaraj-appaec.in

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- Meeting No: 07
- Date: : 14-07-2025
- Venue: Library

Meeting Agenda :

1. Agenda Item: Budget Allocation and Utilization
2. Review of Budget and Financial Planning for Library Development

• Discussion:

The committee reviewed the current budget allocation and expenditure of the library. Detailed discussion was held on the utilization of funds for the purchase of books, journals, digital resources, and infrastructure development. Members emphasized the need for proper financial planning to ensure balanced allocation between academic resources and facility improvement. Suggestions were made to prioritize essential textbooks, e-resources, and maintenance of existing materials. The importance of transparency and periodic financial review was also highlighted.

Resolution:

The committee resolved to approve the proposed budget plan for the upcoming period. It was decided that funds will be allocated efficiently for the procurement of new books, subscription to journals, and enhancement of digital library services. The librarian was authorized to monitor the utilization of funds and present a financial report in the next meeting. The committee also recommended conducting periodic budget reviews to ensure effective and need-based utilization of re

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3.	Mr. Baswarajappa S	Member	
4.	Mr. Rajkumar Patil	Member	
5.	Mrs. Sadhana C	Member	
6.	Mr. Baswaraj B.	Member	
7.	Mr. Amarnath K	Member	
8.	Mr. Srinivas D	Member	
09	Mr. Prem (3LA24CS071)	Student Representative	
10.	Mr. Darshan (3LA24EC016)	Student Representative	
11	Miss. Aishwarya (3LA25BA002)	Student Representative	

Chairman Signature

Lingaraj Appa Engineering College,
Gomalli - Bidar.